

Spring 2017 Enrollment

Undergraduate Admission Information  
and  
Application Form for International Students



公立大学法人

国際教養大学

Akita International University

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## Attached Forms

- 1 Application Form
- 2 Statement of Purpose
- 3 Letter of Recommendation

## ■ Admission policy

### (1) Akita International University Philosophy

In this age of globalization, where multifaceted exchanges are ever increasing across national borders, we need to mutually accept different worldviews and value systems, work together to solve various issues, and have the strength to pioneer new paths to the future.

With this understanding, Akita International University, through its distinct International Liberal Arts approach, strives to help students acquire superior communication skills in English and other languages and provides them with rich and holistic education. With a strong commitment to nurture students with practical expertise and specialist knowledge born of a global perspective, it is our mission to foster individuals who will contribute significantly to the international and local communities.

### (2) Characteristics of Akita International University

- From the perspective of an emphasis on education, we widely recruit faculty members with enthusiasm and capability for education from all over the world, regardless of nationality, age, or gender; All classes are conducted in English by the professors about half of whom are foreigners.
- In order to acquire international vision and sense through cross-cultural experience, our students are obliged to study abroad for one year.  
In conjunction with this, a cosmopolitan educational environment and campus life are offered where foreign students gather from across the globe.
- As a university open to the world based on constant exchanges with the cross-cultural community, we deepen cooperation with universities/colleges around the world including 181 partner universities/colleges in 47 countries/regions (as of July 1, 2016).
- As a select few, our students are provided a whole person education by, for example, everyone being obliged to live in a dormitory for at least one year after admission.
- Akita International University is an ambitious university that gives the highest priority to educational power based on application of not only fixed-term system but also tenure system.

### (3) Akita International University Future Students

At Akita International University, we want students who share our philosophy:

- Students with a strong desire to learn and a keen awareness of global issues
- Students with practical command over other languages (especially English), who can play their part on the international stage, and who aspire to gain well-rounded education
- Students with an inquisitive mind and a keen interest in the various cultures, languages, histories, and societies of the world, as well as in topics related to international relations such as economy and environment

## 1. Outline

Number of Students Accepted	Variable
Admission Month	April, 2017
Qualifications for Application	<p>Applicants should not possess Japanese nationality, permanent residence status or special permanent residence status and must be 18 years of age or older at the time of admission. They should also meet either of the following criteria:</p> <ol style="list-style-type: none"><li>1) Completed or expected to complete a 12-year curriculum at an accredited school by March 31, 2017, or possesses an equivalent of the above-mentioned education which is recognized by the Japanese Ministry of Education, Culture, Sports, Science and Technology.</li><li>2) Enrolled or planning to enroll in pre-university courses designated by Akita International University in a situation when the applicant's primary and secondary education in his/her country does not require 12 years to be completed and he/she has completed or will complete the pre-university courses by March 31, 2017.</li></ol>
Requirements for Application	<p>Meeting all the following criteria:</p> <ol style="list-style-type: none"><li>1) An applicant who meets the criteria for admission to a university in his/her own country.</li><li>2) All applicants for whom English is not their native language must present a valid score of one of the following: TOEFL iBT<sup>®</sup> TEST 61, TOEFL<sup>®</sup> PBT TEST 500, TOEIC<sup>®</sup> TEST 700, IELTS 6.0, EIKEN STEP Pre-1 level, the United Nations Association's Test A level, or Cambridge Examination FCE.  However, applicants who studied 3 or more consecutive years at an English institution and graduated or plan to graduate are not required to present the above-mentioned scores if documentation from those educational institutions is provided.  ❖ Native speakers of English do not have to submit a certificate for any of the above examinations.</li><li>3) An applicant who can acquire residency qualification, which means there is no obstacle for the student to enroll at AIU according to the Immigration Control and Refugee Recognition Act of Japan.</li></ol>

List of Requirements for Admission for Each Country

Educational System	Requirements for Admission
U.S.A.	high school diploma and SAT or ACT
Canada	<p>passed courses (or earned credits) necessary to be admitted to a local university according to the standardized test conducted in the applicant's province (for provinces that do not have a standardized test, it is required to have a certificate of graduation from the applicant's high school).</p> <p><i>*Since each Province has its own education system, the above requirements may not apply to some applicants. In that case, please contact the AIU Admissions Office.</i></p>
United Kingdom	taken more than one course of GCE (A Level) (except Japanese language courses)
Germany	passed <i>Abitur</i>
France	passed <i>Baccalaureat</i>
Australia	<p>taken the standardized test conducted in the applicant's state and to have passed the courses (or earned the credits) necessary to be admitted to a local university (for states that do not have a standardized test, it is required to have a certificate of graduation from the applicant's high school).</p> <p><i>*Since each state has its own education system, the above requirements may not apply to some applicants. In that case, please contact the AIU Admissions Office.</i></p>
New Zealand	completed Year 13 and passed Level 3 of NCEA (National Certificate of Educational Achievement)
South Korea	graduation certificate of high school
China	<p>graduation certificate of senior high school (高級中学)</p> <p>and result of National Higher Education Entrance Examination (全国普通高等院校統一考試)</p>
Taiwan	<p>graduation certificate of senior high school (高級中学)</p> <p>and the result of GSAT (学科能力測驗) or AST (指定科目考試)</p>
International Baccalaureate System	<p>completed the IB curriculum and passed the six final examinations</p> <p><i>*Application from any country where the qualified applicant resides will be accepted.</i></p>

Another educational Systems	<p>passed or taken a university entrance examination or its equivalent in the country where the applicant resides. The content of the entrance examination needs to be carefully assessed.</p> <p><i>In the case where you think the above requirement does not apply, please contact the AIU Admissions Office.</i></p>
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\*In case it is not possible to submit certificates or documents mentioned above at the time of application, please submit a letter in English issued by the student's high school explaining the reasons why the documents are not available. If the required documents are not submitted by the time of enrollment, admission will be canceled and the application fee and matriculation fee will not be refunded.

\*For documents issued in a language other than English or Japanese, please attach a Japanese or English translation notarized by a Japanese embassy/consulate or an appropriate public office in your country.

## 2. Application Period and Procedure

### (1) Application Period

Thursday, October 20, 2016, to Friday, November 2, 2016.

Time: 9:00 a.m. to 5:00 p.m., JST

The completed documents must arrive at AIU by the close of the last day of the application period.

### (2) Application Procedure

Applicants must post all required documents to AIU by Registered Air Mail, or bring them directly to AIU. All documents must arrive by the close of the last day of the application period. If the application materials are brought directly to AIU, they must be delivered between 9:00 a.m. and 5:00 p.m. on a weekday. If the documents are posted, they must be registered and sent by express mail. Overseas post must also be registered and sent by air. The enclosed must be in an envelope addressed to AIU and written in red: "Applicant Materials for International Student Enclosed."

### (3) Application address and inquiries:

Admissions Office

Akita International University

Yuwa, Akita-city 010-1292 Japan

TEL +81-18-886-5931

FAX +81-18-886-5910

E-mail: [info@aiu.ac.jp](mailto:info@aiu.ac.jp)

Website: <http://web.aiu.ac.jp/en/>

(4) Application Documents

Documents	Note
1. Application Form	Complete in English or Japanese
2. Statement of Purpose	Write in English (approximately 500 words)
3. Diploma and Transcripts	<p>Submit (1)~(3)</p> <p>(1) official certificate of High School Graduation or Certificate of Scheduled High School Graduation.</p> <p>(2) official transcript of High School.</p> <p>(3) official certificate which shows that the applicant has successfully passed exams or completed designated programs stipulated on the List of Requirements for Admission for Each Country on page 3.</p> <p>(4) (Optional) official document of the Examination for Japanese University Admission for the International Students (EJU) results.</p> <p>*Official documents will be returned upon request.</p> <p><i>Note:</i> Documents that are written in a language other than English or Japanese must be translated into English or Japanese and notarized by a notary public.</p>
4. Verification of English proficiency	<p>Submit one of the following test result documents: TOEFL®TEST, TOEIC®TEST, EIKEN STEP, IELTS, Cambridge Examination, or United Nations Association Test.</p> <p>❖ TOEFL®TEST score may be directly sent from ETS to AIU. AIU Institution Code: 8524</p> <p>❖ Native speakers of English do not need to submit a certificate for any of the above examinations.</p>
5. Letter of Recommendation	Please request a Letter of Recommendation from at least one instructor of your final educational institution who is acquainted with your work. If you have been working and cannot attain a Letter of Recommendation from an instructor, please request a letter from your supervisor at work.
6. Application Fee	<p>Please pay the Application Fee in one of the following ways:</p> <p>(1) Bank Payment</p> <p>Deposit an application fee of 17,000 JPY into the following bank account:</p> <p style="padding-left: 40px;">The Akita Bank, Ltd. Kawabe Branch</p> <p style="padding-left: 40px;">Bank Code: 261</p> <p style="padding-left: 40px;">Ordinary Deposit Account</p> <p style="padding-left: 40px;">Account Number: 182072</p>

	<p>Account Name: Akita International University  President Norihiko SUZUKI  SWIFT Bank ID code: AKITJPJT</p> <p>* Any service charges to be incurred both inside and outside Japan must be paid by the applicant. Please ask a teller to use the code "OUR" in the field "71A: Details of Charges," when your bank remits the money by "SWIFT" in order that the beneficiary, AIU, will receive the full amount. If your teller uses "BEN" meaning "Beneficiary," or "SHA" meaning "Share," you will have to make an additional wire transfer to complete the full required payment.</p> <p>(2) Japan Post Office Payment in Japan  Applicants who reside in Japan or whose relatives are in Japan, please send an Exchange Note for 17,000 JPY issued by the Japan post office to AIU.</p> <p>* Handling fees must be paid by the applicant. When a person other than the applicant purchases an Exchange Note, please include a memo of the applicant's name.</p> <p><i>Note:</i> The application fee will not be refunded under any circumstances.</p>
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\* In principle, documents and materials submitted in your application will NOT be returned to you.

### 3. Screening Process

Screening is carried out based on the documents submitted to AIU. If necessary, AIU may contact the applicant's educational institution or a person who has written a Letter of Recommendation - or request that the applicant submit additional documents or information.

### 4. Date of Announcement of Successful Applicants

Thursday, December 1, 2016

The application numbers of successful applicants will be posted in front of the entrance hall of the AIU Administration Building at 1:00 p.m. and on the AIU website <http://web.aiu.ac.jp/en/> at 2:00 pm. Each applicant will receive the result of the screening in writing. AIU will not respond to any inquiries regarding the results of the examination.

### 5. Enrollment Procedure Period

Friday, December 2, 2016, to Wednesday, January 11, 2017

\*Successful applicants must pay the matriculation, tuition and residence hall fees listed on the invoice enclosed in the admission packet.



## 6. Fees and Expenses for the First Year

### (1) Matriculation Fee: 423,000 JPY (282,000 JPY for residents of Akita Prefecture)

An invoice will be sent with a letter of acceptance. Successful applicants must pay the matriculation, tuition (for the first semester) and accommodation fees (for the first semester) by the date specified on the invoice. Your acceptance will be revoked if the full payment is not received by the designated date. Expenses for sending the matriculation fee must be paid by the applicant. Please note that the matriculation fee will not be refunded under any circumstance. If you decide not to enter AIU after your payment, all fees, except for the matriculation fee, will be refunded.

“Residents of Akita Prefecture” refer to those who satisfy one of the following criteria:

- a) Someone who will have continuously lived in Akita Prefecture for one year or more prior to the date of matriculation: April 1, 2017.
- b) Someone whose spouse or relatives within one generation will have continuously lived in Akita Prefecture for one year or more prior to the date of matriculation: April 1, 2017.
- c) Those whom the President of Akita International University authorizes.

### (2) Tuition: JPY 696,000/year

Should the amount of the tuition fee be changed, the new tuition fee will be applied at the time of revision. In principle, the tuition fee is paid separately each semester.

Spring Semester	JPY 348,000	(Paid with Matriculation Fee)
Fall Semester	JPY 348,000	(Payment Deadline: October 2, 2017)

\*These figures are based on Academic Year 2016.

### (3) Residence Hall Fee: Approximately JPY 463,400/year

This amount is an estimate, includes board [three meals a day (excluding summer, winter and spring holidays)] and housing with utilities for one year.

Should the residence hall fee be changed, the new fee will be applied at the time of revision.

In principle, the fee is paid each semester separately.

Spring Semester	JPY 218,200	(Paid with Matriculation Fee)
Fall Semester	JPY 245,200	(Payment Deadline: August, 2017)

### (4) Other expenses

- (a) National Health Insurance (Approximately JPY 25,000/year)
- (b) Personal Accident Insurance and Liability Insurance (JPY 4,660/four years)
- (c) Student Activity fee (JPY 39,000)
- (d) Guardian Association fee (JPY 20,000)
- (e) Alumni Association fee (JPY 20,000)
- (f) Influenza Immunization fee (JPY 3,000/time)

\*Detailed information, including the cost of textbooks and the TOEFL® TEST, will be provided with the admission procedure information.

\*The above figures are based on the Academic Year 2016 and subject to change.

## **7. English for Academic Purposes (EAP) program and Japanese Language Course**

All degree-related classes are taught in English at AIU, and as a rule, students for whom English is not their mother tongue must complete the EAP program, which begins at matriculation. Native speakers of English can be exempt from EAP, if judged appropriate by the head of EAP. These students may be required to take alternative courses such as “Bridging Learning Communities” and Japanese Courses, etc.

## **8. Study Abroad**

As a rule, students must spend at least one year studying abroad at a partner university. Partner universities for the study abroad program include 181 universities in 47 countries and regions as of July 2016. Please note that some universities may require additional tuition fees.