

INFORMATION SHEET FOR INCOMING EXCHANGE STUDENTS 2013/2014

GENERAL INFORMATION - ABOUT THE UNIVERSITY AND THE INTERNATIONAL OFFICE

Name of the Institution	Universidad de Málaga (UMA)
Website	www.uma.es
Name of the International Office	Servicio de Relaciones Internacionales y Cooperación
Address	Aulario Rosa Gálvez (First Floor) Bulevar Louis Pasteur, 35 29010 Campus de Teatinos MÁLAGA
General Email	international@uma.es
Telephone and Fax Number	(+34) 952 13 11 11 / (+34) 952 13 29 71
Website	http://www.uma.es/relaciones-internacionales
Office Hours	9h-14h, from Monday to Friday (Closed during Easter week, Christmas Holidays and August-Summer Holidays)
Head of the Department	Ricardo del Milagro - rdmilagro@uma.es Tel: +34 952 13 78 60
CONTACT PERSONS FOR STUDENTS	
ERASMUS (European Universities)	M. Carmen González mcgonzo@uma.es - Tel: +34 952 13 42 83
North America, Asia, Oceania and ISEP	M. Carmen Doblás (Study Abroad Program Coordinator) mcdoblas@uma.es - Tel: +34 952 13 43 00
	M. Isabel Martín (Student Advisor) mma@uma.es - Tel: +34 952 13 76 10
LatinAmerica	Sofía Quero mussot@uma.es - Tel: +34 952 13 42 82

ACADEMIC MATTERS

Language of Study	Spanish (a minimum B1 level recommended)	
Semester Dates	SEMESTER 1 (SM1)	23/09/2013 - 15/02/2014
	SEMESTER 2 (SM2)	17/02/2014 - 10/07/2014
	FULL YEAR (FY)	23/09/2013 - 10/07/2014
	EXAMS	SM1: 20/01/2014 - 15/02/2014
		SM2: 02/06/2014 - 10/07/2014
<i>(dates are provisional and may vary depending on the Faculty or School)</i>		
COURSE INFORMATION		
General Information:		
Erasmus	UMA only accepts Erasmus students from areas of study stipulated in the Erasmus agreement (undergraduate and postgraduate level courses). Postgraduate Students need the approval of UMA Master's Coordinator.	
North America, Asia, Oceania and ISEP	Students must register for Undergraduate level courses only and can choose subjects from any Faculty or School.	

Latin America	Students must register for Undergraduate level courses only. The area of study must be the same that the one studied at their home universities.
Degrees (Grado)	WEBSITE (Offer): http://www.uma.es/oferta-de-grado/ WEBSITE http://hs.sci.uma.es:8070/pls/apex/f?p=101:1:5088549112706776::NO::INICIO_LOV_TIPO_ESTUDIO:3 (Description): http://hs.sci.uma.es:8070/pls/apex/f?p=101:1:5088549112706776::NO::INICIO_LOV_TIPO_ESTUDIO:3
Degrees In Extinction (Licenciado)	UMA offers (depends on the Faculty) the last academic courses (4th and 5th) from the old study plan, in extinction, called Licenciado. International Students are allowed to choose these courses. WEBSITE (Click the Faculty and "Titulaciones a extinguir"): http://www.uma.es/centros-listado/ WEBSITE (Course description): http://hs.sci.uma.es:8070/pls/apex/f?p=101:1:4072476581847417::NO::INICIO_LOV_TIPO_ESTUDIO:1
Postgraduate (Master)	WEBSITE (Offer and course description): http://www.pop.uma.es/

ONLINE PROCEDURES IN EMI - ESPACIO DE MOVILIDAD INTERNACIONAL

Website	EMI (Espacio de Movilidad Internacional- <i>International Mobility Platform</i>) http://www.uma.es/incoming_pmovilidad/	
APPLICATION		
Application Form	Once nominated, selected students will receive by email a password that will entitle them to access to our on line application form.	
Application Deadline	ERASMUS	Semestre 1 (SM1) - Full year (FY): 15/06/2013
		Semestre 2 (SM2): 01/11/2013
		Medicine students deadline 15/06/2013 (SM1-SM2-FY)
	NON ERASMUS	Semestre 1 (SM1) - Full year (FY): 31/05/2013
		Semestre 2 (SM2): 01/11/2013
PRE-ENROLLMENT		
	Students can preenroll before arriving into UMA, choosing the courses they are interesting in. This option will be activated in EMI, approximately after the 15th July 2013.	
Learning Agreement (Only Erasmus Students)	Generated with the preenrollment and provisionally signed by the UMA Institutional Coordinator.	
ENROLLMENT		
	Once here, students have to visit their Academic Coordinators in order to have the pre-enrollment document accepted and signed. Students have to formalize their enrollment at the International Office.	
Academic Coordinator	Consult the personal details available in the Application Form	
Dates	SM1 - FY:	23/09/2013 - 04/11/2013
	SM2:	10/02/2014 - 28/03/2014
Student Card	Received after the enrolment and necessary to access to the university services (libraries, sport center, wifi, culture events)	
TRANSCRIPT OF RECORDS		
	The final certificate will be sent by post to their home universities.	
Dates	SM1:	May
	SM2 - FY:	September

UNIVERSITY OF MALAGA INFORMATION FOR STUDENTS

ORIENTATION MEETINGS (INTERNACIONAL OFFICE)		
SM1 - FY	For Students attending the Spanish Course	September, 2 - 11.00h International Office (General Information)
	For all Students	September, 16 and 23 - 11.00h - International Office (General Information and UMA procedures)
SM2	For Students attending the Spanish Course	February, 3 - 11.00h International Office (General Information)
	For all Students	February, 10 and 17 - 11.00h - International Office (General Information and UMA procedures)
WELCOME WEEK (ERASMUS STUDENT NETWORK - ESN)		
The ESN is composed of a team of student volunteers from UMA, committed to helping and organizing activities for international students.		
Email	esn.malaga@gmail.com	
Website	www.esn-malaga.org	
SM1 - FY	September, 23 - 29	
SM2	To be confirmed	
BUDDY PROGRAMME (VOLUNTARY WORK OFFICE)		
The object of this programme is to put International Students in touch with members of Malaga University's student body, who have offered voluntarily to help them during their stay.		
Information	http://www.uma.es/media/tinyimages/file/BuddyProgram.pdf	
Email	voluntariado@uma.es	
Website	www.uma.es/oficina-voluntariado/cms/menu/programas/buddy-program/	
Application Form	https://docs.google.com/forms/d/1sx27yITS_pRG_KdNXcniGgDkwX73KNQx7-lDbtVBEHE/viewform	
LANGUAGE SUPPORT CEE (Curso de Español para Extranjeros)		
The CEE organizes the Intensive Spanish Course (voluntary) in September, 3-30, (for Full Year and SM1 exchange students) or in February (for SM2 exchange students). The course costs 55€ with a duration of 4h per day (in the morning or afternoon). The School will contact those students that selected it in their Application Form and inform them about the enrollment requirements.		
Address	Avenida de la Estación s/n. El Palo 29017 - Málaga Tel. +34 951 95 27 38 - Fax +34 951 95 27 42	
Email	cursoext@uma.es	
Website	http://www.cursoextranjeros.uma.es/	
Dates	SM1 - FY:	03/09/2013-30/09/2013
	SM2:	04/02/2014-03/03/2014

SOCIAL NETWORKS (Internet)	
Facebook	http://www.facebook.com/InternationalOffice.UniversityofMalaga
Twitter	http://www.twitter.com/rriiuma

PRACTICAL INFORMATION FOR STUDENTS

HOUSING	
	Students have to arrange their own accommodation (except ISEP).
Website	UMA Accommodation Service http://www.uma.es/alojamiento
COST OF LIVING (per month)	
Housing	Student Residence (housing and meal): 600€-800€/month aprox. Single room in shared apartment: 250 €/month These prices are orientative.
Food	200€-250€ (menu on campus 5-7€)
Transport	Bus Student Card: 27€
MEDICAL/HEALTH INSURANCE	
Erasmus	European Insurance Card.
Non Erasmus	Students must buy a health insurance in their own countries.
Medicine and Health Students	Additional Liability insurance is required.
VISA	
Non European Students	Students are required to enter Spain with a "Student Visa" issued by a Spanish Embassy. The necessary Acceptance Letter will be sent by the UMA International Office. Once here and if necessary, it is the responsibility of the student to visit the Local Immigration Office (comisaría).