

Address	<b>OST Eastern Switzerland University of Applied Sciences</b> International Office, School of Management Rosenbergstrasse 59, Postfach CH 9001 St.Gallen, Switzerland
Telephone / Email	+41 58 257 14 40 / io-management@ost.ch
Website	www.ost.ch/international
Erasmus Code	CH ST.GALL08

### International Office, School of Management

Contact person	Function	Contact data
Ms. Karin <b>Pfister</b>	Co-Director of International Office, Lecturer	karin.pfister@ost.ch
Dr. Esther <b>Giger Robinson</b>	Co-Director of International Office, Lecturer Faculty Exchange	esther.gigerrobinson@ost.ch
Ms. Joëlle <b>Baumann</b>	International Coordinator, Outgoing Students	joelle.baumann@ost.ch
Ms. Petra <b>Bächler</b>	International Coordinator, Incoming Students	petra.baechler@ost.ch
Prof. Sigmar <b>Willi</b>	International Relations Manager, Lecturer	sigmar.willi@ost.ch

### Academic Calendar

	Fall semester dates	Spring semester dates
Nomination deadlines	1 May	1 October
Application deadlines:	15 May	15 October
Orientation session:	08 Sep 2022 – 16 Sep 2022	09 Feb 2023 – 17 Feb 2023
Semester:	19 Sep 2022 – 28 Jan 2023	20 Feb 2023 – 01 Jul 2023
Examination period:	16 Jan 2023 – 28 Jan 2023	19 Jun 2023 – 01 Jul 2023

### Nomination and Application Procedure

Applicants must be officially nominated by their home university for their exchange semester.		
Application documents	Application form Passport-sized photo Learning agreement	Proof of health insurance Official transcript of records Scan of passport or ID card
Level / programs offered	Undergraduate / Bachelor of Science in Business Administration	
Language of instruction	English	
Language requirements	CEFR B2+ (TOEFL pb 550, internet-based 79; IELTS 6.0; PTE Academic 50 pts)	
Course selection	Course choice to be made with the international coordinator at home institution. Courses can be changed within two weeks as of the official semester start (contingent on the availability of places).	
Course load per semester	Depending on home institution's requirements. A normal ECTS load is 30/semester.	

Further Information	
Appropriate expenses per month in CHF	Accommodation: 600 – 800, food: 400, public transport: 70, books: 60, health insurance (can be waived): 80; entertainment: 150 Total per month: 1'500 – 1'700
Visa	<u>EU/EFTA</u> : No visa required for students from EU/EFTA countries. <u>Non-EU Students</u> : will receive documents from the International Office at OST to apply for a Swiss visa in their home country. For country-specific requirements, please refer to the website of the Swiss Embassy/Consulate: <a href="http://www.eda.admin.ch/eda/en/home/rebs.html">www.eda.admin.ch/eda/en/home/rebs.html</a>  <u>All students</u> : A residence permit must be obtained after entering Switzerland. The costs for the visa and the residence permit are paid for by the student.
Health insurance	Students must have a health insurance which is valid in Switzerland. <u>EU/EFTA</u> : European Health Insurance Card, EHIC. <u>Non-EU students</u> : Proof of health insurance valid in Switzerland. Health insurance provider in home country signs an exemption form together with a copy of the insurance policy in English, both documents will be evaluated by the local authorities in St.Gallen. If the documents are not accepted by the local authorities, students are obliged to sign up for a Swiss health insurance (approx. CHF 86.00 / month).
Accommodation	No on-campus accommodation. Rooms in shared flats and studios between CHF 550 and CHF 700. Deadlines: 15 May / 15 October
Canteen and Cafeteria	Libraries: at OST Campus St.Gallen <a href="http://www.ost.ch/bibliothek">www.ost.ch/bibliothek</a> and at HSG University <a href="http://www.biblio.unisg.ch">www.biblio.unisg.ch</a> Sports facilities: at HSG University <a href="http://www.unisg.ch/de/hsgservices/sport">www.unisg.ch/de/hsgservices/sport</a>
Buddy program	Each exchange student is allocated to a Swiss buddy. The Swiss student will contact the exchange student prior to arrival.
Work permits and regulations	Non-EU students are not allowed to work in Switzerland. EU students are currently permitted to work up to 15 hours per week.
COVID-19 links	Please visit the webpage of the Swiss Federal Office of Public Health

Swiss-European Mobility Programme SEMP 2021/22 (replaces Erasmus+ in Switzerland)		
General information	On arrival, incoming student from European partner universities will receive funding from the Swiss-European Mobility Programme.	
Incoming students from	DK, FI, IS, IE, LI, LU, NO, SE, UK	CHF 1'900 / semester
	AT, BE, BG, CY, CZ, DE, EE, ES, FR, GR, HR, HU, IT, LT, LV, MK, MT, NL, PL, PT, RO, RS, SI, SK, TR	CHF 2'200 CHF / semester
Incoming lecturer/staff		CHF 170 / day plus travel expenses of up to CHF 600
Green travel top up	for students and staff if no airplane was used for travel	CHF 100

Any further questions?	Please get in touch with us! <a href="mailto:io-management@ost.ch">io-management@ost.ch</a>
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## English course overview 22/23 – School of Management

**Specialization** International Management, General Management, Business Information Systems, Management & Law

Module name	Code	ECTS	Term	Level
Current Issues in Internat. Management*	CIIM	3	Fall	Basic, Incomings only
Corporate Finance	COFI	4	Fall	Intermediate, 5 <sup>th</sup> semester
Marketing & International Sales	MISA	4	Fall	Intermediate, 5 <sup>th</sup> semester
Leadership & Personal Development	LPDE	4	Fall	Intermediate, 5 <sup>th</sup> semester
Macro Economics I	MECO	4	Fall	Basic, 5 <sup>th</sup> semester
Business Informatics	INFB	4	Fall	Intermediate, 5 <sup>th</sup> semester
Consulting Project**	CPIN	10	Fall	Advanced, 5 <sup>th</sup> semester
Strategic Management	STMG	3	Fall	Intermediate, 3 <sup>rd</sup> semester
Production and Operations Management	POMG	3	Fall	Intermediate, 3 <sup>rd</sup> semester
Responsible Leadership	RELE	6	Fall	Intermediate, 3 <sup>rd</sup> semester
Accounting and Finance	AFIN	6	Fall	Intermediate, 3 <sup>rd</sup> semester
Intercultural Competencies & Personal Development	ICPD	6	Fall	Intermediate, 3 <sup>rd</sup> semester
English for Academic Purposes***	EFAP	3	Fall	Advanced, 3 <sup>rd</sup> semester
English for Professional Communication	EPC3	3	Fall	Advanced, 3 <sup>rd</sup> semester
Spanish Basic Course	SPA1	2	Fall	Basic, 3 <sup>rd</sup> semester
Spanish Intermediate Course	SPA2	2	Fall	Intermediate, 5 <sup>th</sup> semester
German Basic Course	GEBA	3	Fall	Basic, Incomings only
German Intermediate Course	GEIN	3	Fall	Intermediate, Incomings
Module name	Code	ECTS	Term	Level
Current Issues in Internat. Management*	CIIM	3	Spring	Basic, Incomings only
Marketing	MRKT	6	Spring	Intermediate, 4 <sup>th</sup> semester
Financial Services & Investments	FSIN	3	Spring	Intermediate, 4 <sup>th</sup> semester
International Law	ILAW	3	Spring	Intermediate, 4 <sup>th</sup> semester
Business Informatics	BINF	3	Spring	Intermediate, 4 <sup>th</sup> semester
Strategic Thinking and Acting	STTA	6	Spring	Specialized, 4 <sup>th</sup> semester
Consulting Project**	CPIN	10	Spring	Advanced, 6 <sup>th</sup> semester
Global Sourcing	GLSO	2	Spring	Intermediate, 6 <sup>th</sup> semester
International Economics	INEC	4	Spring	Advanced, 6 <sup>th</sup> semester
International Strategic Management	ISMG	4	Spring	Specialized, 6 <sup>th</sup> semester
Organizational Development	ORDE	4	Spring	Specialized, 6 <sup>th</sup> semester
International Corporate Development	ICDE	4	Spring	Specialized, 6 <sup>th</sup> semester
Financial Reporting	FIRE	4	Spring	Specialized, 6 <sup>th</sup> semester
Web Development	WEDE	6	Spring	Specialized, 4 <sup>th</sup> semester
Digital Business	DIBU	6	Spring	Specialized, 4 <sup>th</sup> semester
English for Professional Communication	ENPC	3	Spring	Advanced, 4 <sup>th</sup> semester
Spanish Basic Course	SPA1	2	Spring	Basic, 4 <sup>th</sup> semester
Spanish Intermediate Course	SPA2	2	Spring	Intermediate, 6 <sup>th</sup> semester
German Basic Course	GEBA	3	Spring	Basic, Incoming
German Intermediate Course	GEIN	3	Spring	Intermediate, Incoming

\* Mandatory course for all incoming students; usually held during the orientation week.

\*\* Once enrolled on this course, students do not have the possibility to deregister because OST signs contracts with companies for this purpose.

\*\*\* Highly recommended to students taking the course "Int. Consulting Project".