



AKITA INTERNATIONAL UNIVERSITY (AIU) Reference Form from Home Institution

*This form is to be filled out by **the sending university staff** to confirm that the nominated student meets AIU eligibility requirements.*

This is to certify that (Student's Name) _____, enrolled in (Home University Name) _____, meets all of the following eligibility requirements (**Enrollment Status, GPA, English Proficiency**) and recommend the student as our representative to participate in the exchange program at AIU.

1) Enrollment Status:

*Be enrolled at their home institution BOTH at the time of application AND during their stay at Akita International University, and have at least **two semesters of grades** from that institution on their transcript **by AIU's application deadline** (**April 1** for Fall semester admission/ **November 1** for Spring semester admission).

*For Students in a 3-year degree program, graduate students, and/or transfer students who do not meet the two semester requirement above, please consult with AIU in advance about their eligibility.

2) GPA

*Have a cumulative GPA (Grade Point Average) of **2.50 or higher** (4.00 scale).

*If your institution uses a different grading scale, please convert the student's overall average to our grading scale as shown in the table to the right to check their eligibility.

| Grade | Score | Grade Points |
|-------|-------------|--------------|
| A+ | 100 | 4.00 |
| A | 95-99 | 4.00 |
| A- | 90-94 | 3.70 |
| B+ | 87-89 | 3.30 |
| B | 83-86 | 3.00 |
| B- | 80-82 | 2.70 |
| C+ | 77-79 | 2.30 |
| C | 73-76 | 2.00 |
| C- | 70-72 | 1.70 |
| D+ | 66-69 | 1.30 |
| D | 60-65 | 1.00 |
| F | 59 or lower | 0.00 |

3) English Proficiency

*Meet one of the requirements below:

- Native speaker of English or enrolled in an English-taught degree in a country where English is the primary language of higher education.
- International English Language Testing Service (IELTS™) **6.0** or above
- Test of English as a Foreign Language (TOEFL® Test) **71** or above (iBT), **530** or above (PBT/ITP)
- Test of English for International Communication (TOEIC® Test) **785** or above
- Alternative test or certification pre-approved by AIU in writing.

Please write your contact information below. (This form must be either physically or digitally signed.)

| | | | |
|------------|--|-----------|--|
| Name: | | Position: | |
| Signature: | | Date: | |
| Phone: | | E-mail: | |

*For more information about our eligibility requirements, please see

<https://web.aiu.ac.jp/en/short-term/semester-year-programs/eligibility/>

*Please note that the applicant is still required to submit their Original academic transcript in English and Proof of English Language Proficiency (if applicable).